

MINUTES OF THE MEETING OF WOMERSLEY PARISH COUNCIL HELD IN THE COURTYARD TEA ROOM, ON MONDAY 24TH JUNE 2019 AT 7.00PM.

Present: Cllr L Barker, Cllr R Crossland, Cllr J Teal, Cllr P White and Cllr M Whittles (Chair).

In Attendance: County & Dist. Cllr J McCartney (7.20pm), Sue Coles (Clerk) and members of the public.

30/06/19 WELCOME TO ALL MEMBERS AND APOLOGIES RECEIVED

No apologies were received.

31/06/19 COMMUNITY MAPPING PROJECT OFFICER

Mr S Hutchinson was in attendance to discuss the Police, Fire and Crime Commissioners project to produce a community map which will be shared between three authorities and be looking at how best to share information and how the various communities work together. Mr Hutchinson said he had come to the end of the project with Womersley being the last village meeting. He asked about Womersley's community communications ie facebook, newsletters and what concerns did the village have. He shared the example of what was a serious concern to one rural area will not be the concern of a large urban town. Womersley was described as a linear village with no central village green or public house or shop. The Courtyard Tea Room and St Martins Church provide a centre point and the new Village Hall will also perform that function when it is in situ. Concerns were shared that there was no school and no frequent regular bus service. The Parish is a significant distance from the County Council and District Council and its postal code was out of the area i.e. Doncaster, emergency services may look to West Yorkshire for patient care and there is a long delay due to distance for police and fire services. The village can be cut off from emergency services when Network Rail are working on the lines. Environmental issues such as the distance residents have to travel to a Selby recycling centre encourages fly tipping since residents are not allowed to use a West Yorkshire site. Mr Hutchinson was thanked for his time and he will send a report back to the next meeting.

32/09/19 Public Forum

Nothing was raised.

33/06/19 DECLARATIONS OF INTEREST

Cllrs Crossland and White in 52/06/19. Cllr White in Chq 01207.

34/06/19 MINUTES OF PREVIOUS MEETINGS

- a) It was **RESOLVED:** To approve and sign the Minutes of the Annual Council meeting held on the 20th May 2019, Minute numbers 01/05/19 to 29/05/19.
- b) It was **RESOLVED** To note the draft minutes of the Annual Parish Meeting.

35/06/19 COUNCIL TO RECEIVE REPORTS FROM:

- a) Chairman.
- b) County Councillor & District Councillor – Cllr McCartney advised that he had asked for the Meadow Down planning application to go to the Planning Committee and the residents who had objected to the application at a previous meeting will be able to speak to the committee about the changes and 'minor amendment' applications which were in fact major alterations. Asked if there was a legal definition of minor amendment since one couldn't be readily available on internet and said he would ask the planning officers. SDC it appears has incredible powers to stop/fine illegal developments but seemed not to pursue this.
- c) Police – no one present.

36/06/19 COUNCIL TO RECEIVE REPORTS (IF ANY) FROM:

- a) Darrington Quarry Liaison Meeting
- b) Harworth Estates update.
- c) Monaghan Mushrooms.
- d) Gale Common
- e) Any other representatives – To send Cllr Teal CEF and YLCA information.
- f) Burial Board.

37/06/19 END OF YEAR 2017/18

- a) Certificate of Exemption (Page 3). It was **RESOLVED:** To sign the Certificate of Exemption of the Annual Governance and Accountability Return 2018/19 Part 2 for Councils with less than £25,000 expenditure
- b) To Receive the Internal Auditor Report completed by Mr A Bosmans
- c) To Receive and Sign the Annual Governance Statement 2018/19

MINUTES OF THE MEETING OF WOMERSLEY PARISH COUNCIL HELD IN THE COURTYARD TEA ROOM, ON MONDAY 24TH JUNE 2019 AT 7.00PM.

d) To Receive and Sign Section 2 Accounting Statements

It was **RESOLVED** to approve Annual Governance and Accountability Return 2018/19.

38/06/19 FINANCE REPORTS:

a) List of accounts for payment.

CHQ	Date	Payee	Reason	Amount	Vat	Net
1201	24.06.19	ADAMS GROUNDS	GRASS CUTTING	£ 939.00		£ 939.00
1202	24.06.19	VISION ICT	EMAIL HOSTING	£ 90.00	£ 18.00	£ 108.00
1203	24.06.19	YLCA	CLLR TRAINING	£ 115.00		£ 115.00
1204	24.06.19	AUTELA PAYROLL	PAYROLL ADMIN	£ 39.23		£ 39.23
1205	24.06.19	SUE COLES	SALARY + EXTRA HOURS	£ 627.54		£ 627.54
		TOTAL		£.....1,810.77	£ 18.00	£ 1,828.77

b) Current Balance of the Community Account as at 15th June 2019 is £19,286.59

c) Payment requests received after the agenda – £100 Mr A Bosmans (Auditor) and £90.00 Mrs J White (Tearoom Hire).

d) Income received for grant funding Southern CEF £512.00 and Village Hall £2,000 repayment of loan to assist in paying expenses whilst Village Hall was being sold.

It was **RESOLVED** to accept payments listed as above and note income.

39/06/19 BUDGETS, BANK RECONCILIATIONS AND END OF YEAR

a) Budget to end of May – was available at the meeting

b) Bank reconciliation to 15th of June – was available at the meeting.

c) BlackRock Womersley War Memorial Fund – Clerk had sought a number of quotations to clean the War Memorial two had already been received and a 3rd will arrive shortly. This matter is to be discussed at the next meeting. It was **RESOLVED** to accept the above reports.

40/06/19 PLANNING

a) Planning applications received:

Application	Location	Proposal	Decision
08/41/118C/PA 2007/0925/OUT 2010/096/REM 2019/0419/MAN2	Meadow Down	Non material amendment of approval 2010/0976/REM 2013/0102/FUL 2013/0807/MAN 2019/0419/MAN2 24.02.19	To be considered by SDC Planning Committee
2019/0216/DOC	Manor Farm Main Street Womersley Doncaster South Yorkshire DN6 9AY	The police have been called to this site due to intruders. The owner has been contacted so that they are aware	To note problems with the site and owner contacted to inform.
2019/0582/FUL	Grange Farm	Conversion and extension of existing barn to form one dwelling	No comment
2019/0595/DOC	JNS Construction company Village Hall	Discharge of conditions 8 and 10 of approval 2018/0285/FUL proposed conversion of village hall o 4no. cottages.	No comment
2019/0625/HPA	Springfield Court Station Rd	Proposed erection of a single storey kitchen extension to rear elevation	No comment

To discuss and **RESOLVE** comments on any applications received.

b) Planning decisions received:

APPLICATION	LOCATION	PROPOSAL	DECISION
C8/41/107A/PA	Harworth Estates	Kellingley Colliery and soil materials from other locations	Permission granted

MINUTES OF THE MEETING OF WOMERSLEY PARISH COUNCIL HELD IN THE COURTYARD TEA ROOM, ON MONDAY 24TH JUNE 2019 AT 7.00PM.

2019/0101/HPA 04.02.2019 08.05.2019	Mr Ian Buckley Nutwood End, Castle Hills Road, Womersley	Proposed house extension, alteration and ancillary works following demolition of existing dog kennels and garage.	Refused
---	--	---	---------

41/06/19 SELBY RECYCLING CONSULTATION

Selby District Council has launched a consultation over significant changes to recycling collections in the district which is looking at whether residents want to keep the current recycling box collections or move to wheelie bin collections with a bin for paper and another for glass, tins and plastic together. The consultation is available until 26th June at www.selby.gov.uk/recycling-consultation. The Head of Commissioning Contract and Procurements has been contacted to state that not all people will be able to take part in the survey since its 'online' only and the Chair and Vice Chair have asked for 30 flyers to be delivered by hand and these will be distributed at the coffee morning.

42/06/19 PARISH FIELD

- a) The meeting was informed that the weekly/monthly play equipment inspections has been undertaken.
- b) M J Backhouse mole control visit informed that there was no new activity when moles have been spotted in the far end of the field. The operative is to be informed by the Clerk.
- C)** Selby DC has informed the Clerk that the planning application for the new entrance to the field requires a Heritage Statement since the application is within the Conservation Area. Councillors considered this and checked a map which shows the field outside the Conservation Area. It was **RESOLVED:** The Clerk is to make further enquiries with Selby DC and Groundworks and the quote from West Yorkshire Archology Services was turned down due to the high cost.

43/06/19 ZURICH INSURANCE MATTERS

The insurance policy which has been renewed from 1st June requires that the Council takes reasonable care when managing its activities and this requires the following.

- a) Keep written **risk assessments** for play equipment inspections and its key activities
- b) Keep written records of **staff and volunteer training**, i.e. manual handling, the use of tools and machines.
- c) Abide by any rules, guidelines or advice by relevant bodies such as the Health and Safety Executive and Local Authorities.
- d) To note that **Personal Accident** is excluded for persons over the age of 75.

It was **RESOLVED** to write to the Father Andrew so that the PCC volunteers are informed of this advice.

44/06/19 VACANCIES FOR CO-OPTED COUNCILLORS

An application had been received from Mr A Buck who was present at the meeting however he advised that he would like to withdraw his letter.

45/06/19 NALC THE PUBLIC SECTOR BODIES WEBSITE ACCESSIBILITY

Under the Equality Act 2010 all councils should conduct a review of their websites in order that they comply with the act and make reasonable adjustments for disabled people. This means that the content, design, font type, screen reader software, screen magnifier will need to comply. The Council has a deadline of 23rd September 2020, Vision ICT websites have been approached and they inform us that they are currently in touch with NALC and will advise the Council in due course.

46/06/19 NYCC HIGHWAYS PARISH PORTAL

Details have been received concerning the new parish portal with information on the clearance of hedges/paths and reporting other issues.

47/06/19 NEWSLETTER

Mr S Hutchinson was in attendance to discuss the Police, Fire and Crime Commissioners project. The Accounts and Audit details. Planning Applications received.

MINUTES OF THE MEETING OF WOMERSLEY PARISH COUNCIL HELD IN THE COURTYARD TEA ROOM, ON MONDAY 24TH JUNE 2019 AT 7.00PM.

48/06/19 CORRESPONDENCE RECEIVED SINCE LAST MEETING:

From	Details	Action
YLCA Initiation to all councils	75 TH Anniversary celebration 13 th September	Councillor Teal to be appointed as Parish YLCA representative.
YLCA White Rose Update	Topics covered include new Good Councillor guides for order. Neighbour Planning Support Programme	

49/06/19

- a) Councillors' Forum: There is a need for more communication with residents and a Facebook page or new website was considered. The cheapest option was to create a page on the Parish Council website which will be edited by Cllr White or a website using Square Spaces for a nominal sum.
- b) Items for the next agenda: to note urgent items of interest.

50/06/19 TO RECEIVE ANY FURTHER COMMENTS FROM MEMBERS OF THE PUBLIC.

Information only. Clerk to note comments.

51/06/19 TO CONFIRM THE DATE AND PLACE OF THE NEXT MEETING

The following meeting dates are approved: 22nd July and 30th September. There will be no meeting on the 29th July due to apologies received in advance of that meeting.

PRIVATE AND CONFIDENTIAL (If any)

In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press is excluded from the meeting during the consideration of the item set out below on the grounds that publicity would be prejudicial to the general interest by reason of the confidential nature of the business to be transacted.

52/06/19 WOMERSLEY VILLAGE HALL AND READING ROOM.

A report from the trustees of the Village Hall was received concerning the latest developments and objections from the community which has raised questions as to the best course of action since the village hall is now sold and the Trustees are now looking at the placement of a new building within the village. The Trustees have a legal responsibility to move the project forward.

Closure.