

MINUTES OF THE ANNUAL MEETING OF WOMERSLEY PARISH COUNCIL HELD IN THE COURTYARD, ON MONDAY 20 MAY 2019 IMMEDIATELY AFTER THE ANNUAL PARISH MEETING AT 7.30PM.

Present: Cllr L Barker, Cllr R Crossland, Cllr P White and Cllr M Whittles (Chair).

In Attendance: Sue Coles (Clerk) and five members of the public.

01/05/19 ELECTION OF CHAIR

Councillor M Whittles was proposed by Cllr Barker and seconded by Cllr Crossland and it was **RESOLVED:** that Cllr Whittles be elected as Chair.

02/05/19 CHAIR TO SIGN THEIR DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Whittles signed her declaration of acceptance form.

03/05/19 WELCOME TO ALL MEMBERS AND APOLOGIES RECEIVED

County & District Cllr J McCartney.

04/05/19 ELECTION OF VICE CHAIR

Councillor L Barker was proposed by Cllr White and seconded by Cllr Crossland and it was **RESOLVED:** that Cllr Barker be elected as Vice Chair.

05/05/19 VICE-CHAIR TO SIGN THEIR DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Barker signed her declaration of acceptance form.

06/05/19 Public Forum

Mr Cockerham raised a question about the latest planning application 2019/0419/MAN2 for the Meadow Down, Park Lane along with 4 other very concerned residents. Since its first application in 2007 for outline planning it has been dealt with as retrospective planning applications and termed as non-material amendment and minor amendment applications. It is a modular house which is not in keeping with the other properties either side of it and therefore the colour does not blend in with cottages. The size is not as in the planning permissions and is both taller and larger on the site. It is now a 3-storey building (with a loft space with 7 windows) with a 'Juliet' balcony and the windows have been changed to the original applications. The public feel it's not a Minor Amendment Application which is how Selby planning officers are dealing with it. It's in a Conservation area and there is no Conservation officer report on the website and the Parish Council would like to receive one. A quotation of Selby DC's website was read to the meeting. Trees and a wall have been removed and there has been issues with water run off which is believed to be going into the Beck.

The Clerk had tried to ascertain the reason that the parish council hasn't been consulted when the application was under 2010/0976/REM at which time it was submitted as The Bungalow Park Lane but was told by a planning officer that Selby DC doesn't consult when it's a 'minor amendment application'.

07/05/19 DECLARATIONS OF INTEREST

None declared.

08/05/19 MINUTES OF PREVIOUS MEETINGS

- a) It was **RESOLVED:** To approve the Minutes of a meeting held on the 25th March 2019, Minute numbers 456/03/19 to 476/03/19.
- b) It was **RESOLVED:** To approve the Minutes of an Extraordinary meeting held on 17th April 2019 Minute numbers 477/04/19 to 480/14/19.

09/05/19 COUNCIL TO RECEIVE REPORTS FROM:

- a) Chairman – a report was given at the Annual Parish Meeting
- b) District Councillor – not present
- c) County Councillor – not present
- d) Other Officers - none
- e) Police - none

10/05/19 COUNCIL TO RECEIVE REPORTS (IF ANY) FROM:

- a) Darrington Quarry Liaison Meeting
- b) Haworth Estates update.
- c) Monaghan Mushrooms.
- d) Gale Common – It was requested that this item become a permanent item on the agenda for report. A meeting has been held with representatives of the site and originally it was said that 150 lorry

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movements would be registered where in fact this should read 300 in movements the area backs onto Cow Lane it there may be noise issues and it also mean the nature reserve will be destroyed.

- e) Any other representatives – CEF; Area Committee etc.
- f) Burial Board – a meeting held earlier raised matters concerning insurance and grass mowing.

11/05/19 ZURICH INSURANCE RENEWAL

The 2nd annual payment to Zurich Insurance under an agreement for a five-year cover is now due. It was **RESOLVED** to pay the invoice as listed in the accounts. Due to time restraints to bring the information from the Local Councils Advisory Service back to the next meeting to discuss.

12/05/19 FINANCE REPORTS 2019/20:

- a) List of accounts for payment.

CHQ	Date	Payee	Reason	Amount	Vat	Net
1060 CHQ	22.04.19	A1 BUILDING SUPPLIES	TOUR DE YORKSHIRE	£ 72.39	£ 14.46	£ 86.85
1061 CHQ	22.04.19	MRS J TEAL	TOUR DE YORKSHIRE	£ 53.07	£ 1.83	£ 54.90
1062 CHQ	22.04.19	R HARRISON	TOUR DE YORKSHIRE	£ 32.92	£ 3.38	£ 36.30
1063 CHQ	20.05.19	SUE COLES	McAFEE VIRUS PROTECTION	£ 54.16	£ 10.83	£ 64.99
1064 CHQ	20.05.19	MR M COCKERHAM	TOUR DE YORKSHIRE	£ 30.00		£ 30.00
1065 CHQ		CANCELLED				
1066 CHQ	20.05.19	G&S TOILET HIRE	TOUR DE YORKSHIRE	£ 225.00	£ 45.00	£ 270.00
1067 CHQ	20.05.19	YLCA	MEMBERSHIP 2019/20	£ 130.00		£ 130.00
1068 CHQ	20.05.19	AUTELA	PAYROLL	£ 53.00		£ 53.00
1069 CHQ	20.05.19	ADAMS GROUNDS	GRASS CUTTING	£ 939.00		£ 939.00
1070 CHQ	20.05.19	BACKHOUSE	MOLE CONTROL	£ 147.52	£ 29.50	£ 177.02
1071 CHQ	20.05.19	ZURICH	ANNUAL RENEWAL	£ 531.64		£ 531.64
1072 CHQ	20.05.19	NPOWER	LAST PMT APR-SEPT 19	£ 8.20	£ 0.41	£ 8.61
1072 CHQ	20.05.19	NPOWER	LAST PMT APR-SEPT 19	£ 268.82	£ 13.44	£ 282.26
DDR		YORKSHIRE WATER	FIELD	£ 6.94		£ 6.94
1073 CHQ	20.05.19	SUE COLES	APRIL SALARY	£ 400.32		£ 400.32
1074 CHQ	20.05.19	SUE COLES	MAY SALARY	£ 400.32		£ 400.32
1075 CHQ	20.05.19	ROSPA	ENTRANCE PLAY AREA RISK	£ 232.00	£ 46.40	£ 278.40
1076 CHQ	20.05.19	R HARRISON	TOUR DE YORKSHIRE	£ 34.17	£ 1.83	£ 36.00
		TOTAL		£3619.47	£167.08	£3786.55

- b) Current Balance of the Community Account as at 29th March 2019 is £12,159.18
- c) Current Balance of the Community Account as at 15th May is £23,037.71

1077	20.05.19	MS J EVISON	REFUND OF DONATION	£50.00		£ 50.00
1078	20.05.19	MRS J TEAL	TOUR DE YORKSHIRE	£15.48	£ 3.12	£ 18.60
1079	20.05.19	ROSEBUDS	TOUR DE YORKSHIRE	£50.00		£ 50.00
1080	20.02.19	MRS NICHOLSON	TOUR DE YORKSHIRE	£30.96		£ 30.96

- d) Payment requests received after the agenda as above.
 - e) Precept first of two payments received for 2019/20 - £11,750.00
 - f) County Councillor Defibrillator Donation - £300.00
- It was **RESOLVED** to accept payments listed as above and note income.

13/05/19 BUDGETS, BANK RECONCILIATIONS AND END OF YEAR

- a) Budget to end of year 2018/19
- b) Bank reconciliation to end of year 2018/19
- c) Reserve balances to end of year 2018/19
- d) Budget for May – was available at the meeting
- e) Bank reconciliation to end of April – was available at the meeting.

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f) BlackRock Womersley War Memorial Fund – All funds have now been transferred from BlackRock to Barclays Bank. The Charity itself is still registered with the Charities Commission. Members are now asked for instruction as to the way forward with the WW1 memorial and funds. It was **RESOLVED**: to accept the reports and the clerk to bring costs back for the cleaning of the WW1 memorial to the next meeting.

14/05/19 CLERK'S ADDITIONAL HOURS

The 2017/8 transparency fund application from YLCA included half hour per week for the clerk to manage the website in the year of 2018/19. A previous payment made was in October 2018 and there is another payment due at the end of March 2019 for 12 hours. Members agreed that the clerk's hours would be increased to cover the end of the transparency claims from April 2019. Also, on behalf of the Council the clerk completed a successful CEF funding application for the Tour de Yorkshire which has taken 5 hours over her contracted hours. It was **RESOLVED** that the payment be made.

15/05/19 PLANNING

a) Planning applications received:

Application	Location	Proposal	Decision
Consultation	Gale Common	Extraction of pulverised fuel ask	
2010/0976/REM 2013/0807/MAN	Meadow Down	Non-Material minor amendment of approval 2010/0976/REM 2013/0102/FUL 2013/0807/MAN 2019/0419/MAN2 – 24.02.19	That the matters raised in public forum be raised with Selby planning and the District Councillor be contacted for support.

b) Planning decisions received:

APPLICATION	LOCATION	PROPOSAL	SDC DECISION
2011/0751/COU	Gale Common Motorcross	Retrospective application for the change of use off land from agricultural to motocross	Application Withdrawn
NY/2016/0073/ENV	Womersley Quarry	Variation of conditions of planning permission C8/2012/0035/CP & C8/41/107A/PA	Approved

It was **RESOLVED** that the comments above be actioned or noted.

16/05/19 PARISH FIELD

- a) Cllr Crossland confirmed that the weekly/monthly play equipment inspections had been undertaken.
- b) M J Backhouse mole control visit in April found no moles however there was the engineer did find a large pile of animal offal in the grass which turned out to be deer remains.
- c) The RoSPA report on the proposed new entrance to the play field was given to the meeting which showed a low risk to the current access but it was acknowledged that its access came was via private land which was not ideal. The Clerk is to now proceed with a planning application.

17/05/19 MEMORIAL GARDEN AND CHURCHYARD

It has been noted that the volunteers of the church are undertaking work on both the old Churchyard and the Memorial Garden.

It was **RESOLVED** that The Parochial Church Council could have permission to site the annual Garden Party on the 6th July in the Memorial Garden.

18/05/19 VACANCIES FOR CO-OPTED COUNCILLORS

Cllrs Whittle, Barker, Crossland and White were returned unopposed prior to the elections since there were 7 seats only 4 candidates. Mrs J Teal sent a letter to the Council to express her interesting in being co-opted and due to the current advertisement campaign and the election process the Parish Council were able to **RESOLVE**: to accept Mrs Teal's nomination at this meeting.

19/05/19 ASSET REGISTER

The asset register was presented to the meeting and it was **RESOLVED** to approve this.

20/05/19 FINANCIAL RISK ASSESSMENT

The financial risk assessment was presented to the meeting and it was **RESOLVED** to approve this.

21/05/19 WOMERSLEY VILLAGE HALL AND READING ROOM

The Village Hall is proceeding through the sale process but this remains uncompleted as this time.

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22/05/19 S106 MONIES HELD BY SELBY DISTRICT COUNCIL (if any)

The S106 monies are still held by Selby DC.

23/05/19 CEF FUNDING AND TOUR DE YORKSHIRE

The Parish Council made an application to CEF for funding to assist the welcome to the Tour de Yorkshire when the race passed through the village. The application was successful and will be past to the next partnership board meeting on the 25th July for the release of the funds. A further update will be given at the next meeting.

24/05/19 APPOINTMENT OF TWO YLCA REPRESENTATIVES

YLCA requested the appointment of two Councillors to represent the Parish Council at the branch meetings. Mrs Teal was asked to consider this appointment for the next meeting when she will become a full member of the Council.

25/05/19 NEWSLETTER

To insert another article on dog excrement on pathways. To thank all the volunteers who regularly tidy the village and all those who have helped to get the parish ready for the Tour de Yorkshire.

26/05/19 CORRESPONDENCE RECEIVED SINCE LAST MEETING:

From	Details	Action
Allerton Waste Recovery	Update and visits	
AVS	Selby May newsletter via email	
CEF	13 th June poster and meeting	

27/05/19

a) Councillors' Forum:

- i. The Northfield sign has been damaged – the Clerk to report to NYCC.
- ii. The dog bin at the Village Hall is to be re-sited to Cow Lane and Selby DC to be informed.
- iii. NYCC have resurfaced the road junction at Criddling Stubbs and there have been several accidents on the gravel. This was reported but it still took 48 hours for NYCC to respond and there is to be resurfacing in the village shortly.
- iv. Electoral expenses forms even if they are nil returns need to be sent to Selby DC.

b) Items for the next agenda: Gale Common.

28/05/19 TO RECEIVE ANY FURTHER COMMENTS FROM MEMBERS OF THE PUBLIC.

Mrs Teal noted the RoSPA risk assessment and advised that her main concern is the proposed new parking area which may be used exclusively by residents

29/05/19 TO CONFIRM THE DATE AND PLACE OF THE NEXT MEETING

It was confirmed that the following meeting dates are approved: Monday 24th June, 29th July, 30th September, all at 7pm. There will be no meetings in August.

Closure: The meeting closed at 9.35pm